

Quality and Accreditation Institute
Centre for Laboratory Accreditation



Change Adapt Improve

**TERMS AND CONDITIONS FOR MAINTAINING
QAI RECOGNITION FOR MEDICAL LABORATORIES**

Issue No.: 01

Issue Date: January 2021

Quality and Accreditation Institute		
Centre for Laboratory Accreditation		
Doc. No.: QAI CLA 115	Terms and Conditions for Maintaining QAI Recognition for Medical Laboratories	
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CHANGE HISTORY

Sl. No.	Doc No.	Current Issue No.	Revised Issue No.	Date of Issue	Reasons

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Centre for Laboratory Accreditation

Doc. No.: QAI CLA 115 **Terms and Conditions for Maintaining QAI Recognition for Medical Laboratories**

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Terms & Conditions for Maintaining QAI Recognition for Medical Laboratories
(To be submitted to QAI along with the application form)

Applicant/ Recognised Laboratory shall be required to fulfill the following terms and conditions:

1. Lab agree to comply fully with the requirements of QAI Recognition for Medical Laboratories.
2. We agree to comply with recognition procedures and pay all costs for any assessment carried out irrespective of the result.
3. We agree to co-operate with the assessment team appointed by QAI CLA for examination of all relevant documents by them and their visits to those parts of the laboratory that are part of the scope of recognition
4. On grant of recognition, the laboratory shall:
 - 4.1. claim recognition in only those premises, services, tests for which it has been recognised
 - 4.2. not state its recognition in a manner as to be considered misleading or unauthorised and bring QAI to disrepute
 - 4.3. not use QAI recognition mark or certificate for promotional or publicity purposes in a way that QAI may consider to be misleading
 - 4.4. use recognition only to indicate that it has met the relevant standards and does not imply that a product or service is approved by QAI
 - 4.5. make reference to recognition in its documents, brochures or advertising only in compliance with the requirements of QAI.
5. QAI may suspend or withdraw recognition of recognised laboratory/ stop processing application of an applicant laboratory, as per QAI policy, on one or more of the following grounds:
 - 5.1. an applicant laboratory claiming to be QAI recognised
 - 5.2. during a surveillance (surprise check) or re-assessment, laboratory does not comply with the recognition requirements
 - 5.3. non-payment of recognition expenses like assessment or surveillance or re-assessment charges and recognition fees
 - 5.4. not applied three months before the expiry of recognition and QAI has not been able to take a decision for renewal of recognition
 - 5.5. non-cooperation with QAI
 - 5.6. refusal to allow examination of relevant documents and records by QAI & its assessors
 - 5.7. denial of access to QAI & its assessor to its premises under application/ recognition
 - 5.8. wrong representation of scope of recognition
 - 5.9. misuse of QAI logo/ recognition mark or its use after expiry of recognition
 - 5.10. misleading reporting of facts
 - 5.11. activity bringing disrepute to QAI
 - 5.12. result of complaint analysis or any other information, which indicates that the laboratory no longer complies with requirements of QAI.

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6. We undertake to satisfy all national, regional and local regulatory requirements for operating the laboratory.
7. QAI absolves itself of any legal or financial liability arising out of any act involving any accidental or consequential damages to personnel/equipment at any time.
8. All disputes, if any, arising out of QAI decisions that remain unresolved through mechanism provided by QAI are subject to the exclusive jurisdiction of the Courts at New Delhi and none other.

By signing this document, it is implied that a Laboratory as an applicant and after recognition agrees to comply at all times with all Terms and Conditions for Maintaining QAI Recognition for Medical Laboratories

Name & Signature of Chief Executive or his/her Authorized Representative

Name of the Laboratory _____

Date & Place _____

Signature of QAI official & Date of receipt _____

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Website: www.qai.org.in

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